

**Argyll and Bute Council**  
**Comhairle Earra Ghaidheal agus Bhoid**

Customer Services  
Executive Director: Douglas Hendry



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26 March 2014

## **NOTICE OF MEETING**

A meeting of the **MID ARGYLL, KINTYRE & THE ISLANDS AREA COMMITTEE** will be held in the **TOWN HALL, CAMPBELTOWN** on **WEDNESDAY, 2 APRIL 2014** at **10:00 AM**, which you are requested to attend.

Douglas Hendry  
Executive Director - Customer Services

## **BUSINESS**

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST (IF ANY)**
- 3. MINUTE**  
Minute of Mid Argyll, Kintyre and the Islands 5 February 2014. (Pages 1 - 10)
- 4. PUBLIC AND COUNCILLORS QUESTION TIME**
- 5. UPDATE ON AREA SCORECARD FQ3**  
Report by IOD Programme Manager. (Pages 11 - 18)
- 6. UPDATE - ROADS ISSUES**  
An update from the Head of Roads and Amenity Services and representatives from Transport Scotland and BEAR.
- 7. OLDER PEOPLES CARE AT HOME UPDATE - FQ3**  
Report by Executive Director of Customer Services (Pages 19 - 24)
- 8. LOCAL ECONOMIC DEVELOPMENT ACTION PLAN 2013-2018**  
Report by the Economic Development Manager  
  
(Pages 25 - 36)

**9. THIRD SECTOR GRANTS**

Report by the Executive Director, Community Services. (Pages 37 - 40)

**10. SCHOOL HOLIDAYS 2015/16**

Report by Executive Director of Community Services (Pages 41 - 46)

**11. SCHOOL HOLIDAYS AND IN SERVICE DAYS: 2014/2015 - ISLAY AND JURA CLUSTER SCHOOLS**

Report by Executive Director, Community Services.  
(Pages 47 - 52)

**12. ITEM TRACKER** (Pages 53 - 56)

**E1 13. FORMER SWIMMING POOL SITE, ST CLAIR ROAD, ARDRISHAIG**

Report by Executive Director, Customer Services. (Pages 57 - 60)

The Committee will be asked to pass a resolution in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an "E" on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraph is:-

**E1 Paragraph:** Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

## **MID ARGYLL, KINTYRE & THE ISLANDS AREA COMMITTEE**

Councillor Rory Colville (Chair)  
Councillor Robin Currie  
Councillor Anne Horn  
Councillor Donald Kelly  
Councillor Donald MacMillan (Vice-Chair)  
Councillor John McAlpine  
Councillor Douglas Philand  
Councillor John Semple  
Councillor Sandy Taylor

Shirley MacLeod – Area Governance Manager

Contact: Theresa McLetchie Tel: 01546 604511

**MINUTES of MEETING of MID ARGYLL, KINTYRE & THE ISLANDS AREA COMMITTEE held in  
the COMMITTEE ROOM 1, KILMORY, LOCHGILPHEAD  
on WEDNESDAY, 5 FEBRUARY 2014**

**Present:**

Councillor Rory Colville (Chair)

Councillor Robin Currie  
Councillor Donald Kelly  
Councillor Donald MacMillan  
Councillor John Semple

Councillor Anne Horn  
Councillor John McAlpine  
Councillor Douglas Philand  
Councillor Sandy Taylor

**Attending**

Cleland Sneddon

Shirley MacLeod  
Alison Leask  
Neil McKnight

Jack Heggarty  
Callum Robertson  
Ishabel Bremner

Hugh Blake

Executive Director  
Community Services  
Area Governance Manager  
Autism Argyll  
Head Teacher, Tarbert  
Academy  
P7 Pupil, Tarbert Academy  
Roads Performance Manager  
Economic Development  
Manager  
Asset Manager

**1. APOLOGIES**

The Chair opened the Meeting, then adjourned for 5 minutes to allow Members to arrive from the Lochgilphead Joint Campus visit.

The meeting re-convened at 11.15a.m.

There were no apologies for absence.

The Chair commended the visit to the Lochgilphead Joint Campus and made the suggestion that Members may wish to consider that the reviewing of school reports be undertaken at the school. This would enable them to see at first hand issues arising from the said reports and also to have an overview of any initiatives being undertaken.

**Decision**

Members agreed that the Area Governance Manager would take forward the suggestion made in regards scheduling future visits to local schools. She would review this suggestion, deliberate the pros and cons and report back to Members.

The Chair advised that Item 12 – MACC Kintyre Recycling would be withdrawn due to the need for further information and would be considered at a future Area Committee meeting.

Matters Arising

Councillor Kelly again raised water issues in Saddell Street and questioned the status of the outstanding update in relation to this issue.

The Area Governance Manager advised that Joanna Peebles, new Scottish Water would be attending the MAKI Community Planning Group meeting on 5 March.

Councillor Currie enquired why Broadband was not an item on the February Area Committee Agenda. The Area Governance Manager replied that the item had been discussed at the January Business meeting and that a Seminar on Broadband issues was being scheduled for Members on 17 March.

Councillor Horn advised that the issues she had previously raised on ACHA maintenance had been resolved.

Councillor McAlpine requested clarity that in regards the provision of pedestrian crossings in Tarbert and Ardrishaig at item 7 of the minute it had been confirmed that one of these projects would be progressed this financial year.

**Decision**

Members requested that Joanna Peebles be invited to the MAKI Business Day meeting on 5 March to respond to Members questions and noted that ACHA will also be in attendance at this meeting to discuss maintenance issues.

Apologies for absence were intimated on behalf of the following:-

**2. DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**3. MINUTES**

**(a) MINUTE OF MID ARGYLL, KINTYRE AND THE ISLANDS AREA COMMITTEE - 4/12/2013**

The Minute of the previous meeting held on 4 December 2013 was approved as a true and correct record.

**(b) MINUTE OF SPECIAL MID ARGYLL, KINTYRE AND THE ISLANDS AREA COMMITTEE MEETING - 13/12/2013**

The Minute of the previous meeting held on 13 December 2013 was approved as a true and correct record.

**(c) MINUTE OF SPECIAL MID ARGYLL, KINTYRE AND THE ISLANDS AREA COMMITTEE - 8/1/2014**

The Minute of the previous meeting held on 8 January 2014 was approved as a true and correct record.

#### **4. AUTISM ARGYLL**

The Committee heard a presentation from Alison Leask, Autism Scotland.

The Chair thanked Alison Leask for her informative presentation and invited Members to ask questions.

The Chair enquired if funding was available for 1:1 tuition in all schools. The Executive Director of Community Services clarified that tuition was dependant on individual needs and prior assessment determined the level of specialist support. He explained that the established procedure was that applications for individual tuition were submitted to Local Authorities and this was dependent on staff availability. The costs for this service provision were considerable and the Executive Director highlighted the additional funding which had been which apportioned for this service.

Members commended the work which had been undertaken by Autism Argyll, and in particular Alison Leask, recognised the extent of the considerable problems they were encountering.

#### **Decision**

Members agreed:

1. To note the presentation and update.
2. To note their intent and wishes for regular reports to be brought to future meetings of the Community Services Committee and asked Councillor Philand to progress this in his role as a Policy Lead.

#### **5. SECONDARY SCHOOLS PERFORMANCE AND ATTAINMENT - TARBERT ACADEMY**

The Committee heard a presentation and considered a report by the Head Teacher.

Tarbert Academy, including input from Jack Heggarty P7 pupil.

The Chair invited Members to submit questions to the Head Teacher and discussion followed in regards new Benchmarking reports which would be in place for the next year. Members also praised the excellent school leavers destinations results for the school and commended the work and endeavours being undertaken by both pupils and staff.

The Chair thanked both Mr McKnight and Jack Heggarty for their presentation and updates and suggested that Members visit Tarbert Academy in the near future.

#### **Decision**

Members agreed to note the presentation and report.

(Reference: Report by Head Teacher dated 5 February 2014, submitted).

## **6. PUBLIC AND COUNCILLORS QUESTION TIME**

The Chair invited questions from Members and the public in attendance at the meeting.

Councillor Kelly outlined the lack of water pressure in Southend and requested that the Committee supported this request for Scottish Water to attend the March Business Day and provide an update in regards water problems in Campbeltown and various Kintyre communities.

Councillor Philand questioned the continuing non-attendance of BEAR at Area Committee meetings to answer Members questions on A83 Trunking issues.

### **Decision**

The Committee agreed:

1. That Joanna Peebles, Scottish Water be asked to attend the March Business Day to respond to Members questions.
2. That the Head of Roads and Amenity Services would be requested to attend the March Business Day to discuss and identify effective communication methods between elected Members, officers of the Council and representatives from BEAR.

## **7. GM DUNCAN BEQUEST FUND**

The Committee gave consideration to a report which outlined the current arrangements for the distribution of the G.M. Duncan bequest and to the recommendations being presented for the future operation of the bequest.

### **Decision**

Members agreed:-

1. To note the report; and
2. To increase the award to £25.00 from 2014 onwards; and
3. To limit access to household in receipt of £100 per week per person or less; and
4. To notify applicants that cross-checking would be undertaken with other outside bodies; and
5. That publicity would be instigated in the Campbeltown area to advise of the changes being made to the Bequest fund scheme; and
6. To write to all appropriate merchants in the Bequest area seeking their agreement to participation in the revised Voucher Scheme.

(Reference: Report by Area Governance Manager, dated 5 February 2014, submitted)

**8. TRANSFER OF OWNERSHIP OF MODEL SHIP, MV HESPERSUS, FROM ARGYLL AND BUTE COUNCIL TO OBAN WAR & PEACE MUSEUM**

The Committee gave consideration to a report which outlined the case for transferring ownership of the model ship, MV Hesperus, from Argyll and Bute Council to Oban War & Peace Museum and highlighted the connection to Oban and its maritime history of the MV Hesperus.

**Decision**

Members agreed to the note the report and approve the transfer of ownership of the model ship, MV Hesperus, from Argyll and Bute Council to Oban War & Peace Museum.

(Reference: Report by the Executive Director of Community Services, dated 5 February 2014, submitted).

**9. ROADS ISSUES**

Members gave consideration to a report providing information on the road maintenance revenue activities being delivered in 2013/14.

Members raised concerns to the following:-

Need for white lining in areas whereby the lining has considerably faded  
Levels of salt utilities for winter maintenance  
Funding level apportioned towards emergency incidents

The Roads Performance Manager explained the difficulties in obtaining the services of a contractor to undertake the white lining contract. He reported that whilst the winter had not been unduly severe, the weather had been problematic and the salt levels had been utilised by operatives undertaking 'border line' activities.

He confirmed that the funding currently in place for emergency incidents was not sufficient and would be eroded by recent weather incidents.

**Decision**

Members agreed to note the report.

(Reference: Report by Head of Roads and Amenity Services, dated 14 January 2014, submitted).

**10. MID ARGYLL, KINTYRE AND THE ISLANDS ECONOMIC DEVELOPMENT ACTION PLAN 2013-2018**

Members gave consideration to a report detailing the proposed Mid Argyll, Kintyre and the Islands Economic Development Action Plan (EDAP) for the period 2013-2018.

Discussion ensued in regards to engagement with local businesses in the development of the plan and establishment of success measures and achievable

aspirations which were realistic and deliverable.

### **Decision**

Members agreed:

1. To approve the structure of the Area EDAP for the 5 year period 2013-2018; and
2. That a further developmental workshop for elected Members would be held to further refine and develop the plan; and.
3. That the Area EDAP would be shared with the full MAKI Community Planning Group, local business community, Mid Argyll Partnership (MAP) and Kintyre Initiative Working Group (KIWG) to enable further consultation in the development and compilation of a smarter and more tailored Plan; and
4. That the amended Plan would come to the MAKI Area Committee in April; for further consideration; and
5. That an invitation would be made to the Kilmartin Museum to make a presentation at a future Area Committee meeting.

(Reference: Report by Economic Development Manager, dated 5 February 2014, submitted).

Councillor Sandy Taylor left the meeting at 1.30p.m.

The Chair ruled, and the Committee agreed, to adjourn the meeting for lunch at 1.30p.m. and reconvene at 1.45p.m.

The meeting reconvened at 1.45p.m.

## **11. ITEM TRACKER**

The Committee gave consideration to the Item Tracker.

### **Decision**

Members agreed:

1. To note the Item Tracker
2. That the following changes be made:
  - a. Inclusion of regular updates on the new Campbeltown Grammar School
  - b. Amend the Economic Development Transformation Project for MAKI – resubmission to April Area Committee

(Reference: Item Tracker, submitted).

## **12. MID ARGYLL, KINTYRE AND THE ISLANDS MEETING CYCLE**

Members gave consideration to a report which outlined the proposed cycle of meetings within the Mid Argyll, Kintyre and the Islands area from April 2014 to



April 2015.

Motion

To agree that the Community Centre in Campbeltown be used in the short term for future MAKI Area Committee, Community Planning Group and Business Day meetings.

Moved by Councillor Donald Kelly, seconded by Councillor Rory Colville.

Amendment

To agree that a suitable location be sourced in Campbeltown which adhered to the political management arrangements recently agreed by the Council.

Moved by Councillor John Semple, seconded by Councillor Anne Horn

### **Decision**

The Motion was carried by 5 votes to 2 and the Committee resolved accordingly

Further discussion followed in regards the venue for the June Area Committee and Community Planning Group meetings and the timings of future Winter meetings.

### **Decision**

Members agreed:

1. That the venue for the June Area Committee and Community Planning Group meeting would be Islay; and
2. That a visit by Members to Islay High School would be scheduled to be incorporate into the timetable for the day; and
3. That future Winter meetings held in November, December January and February would convene at 10.30a.m.; and
4. That the venue for the October Area Committee meeting would be Tarbert, and that a visit to Tarbert Academy would be scheduled for the day of the Area Committee meeting.

(Reference: Report by Executive Director of Customer Services, dated 5 February, 2014, submitted).

### **(COMMENT) THE COMMITTEE RESOLVED IN TERMS OF SECTION 50(A)**

The Committee resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for the following item of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraphs 8 and 9 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

**13. MACC - KINTYRE RECYCLING**

**Decision**

Members agreed that this report would be withdrawn due to the need for further information and would be considered at a future Council meeting..

**14. CLOCK LODGE, LOCHGILPHEAD**

Members gave consideration to a report which updated on proposals by the Lochgilphead Phoenix Project to renovate the Clock Lodge.

**Decision**

Members agreed to the recommendations detailed at 2.1, 2.2 and 2.3 of the report.

(Reference: Report by Executive Director of Customer Services, dated 5 February 2014, submitted).

**15. CARRADALE HARBOUR**

The Committee gave consideration to a report which updated on the proposals by Network Carradale Ltd and Carradale Harbour Group (CHG) to construct a new slipway at Carradale Harbour.

**Decision**

Members agreed to the recommendations detailed at 2.1 of the report.

(Reference: Report by Executive Director of Customer Services dated 5 February, 2014, submitted)

**16. LAND AT OAKFIELD, TARBERT**

The Committee gave consideration to a report seeking Members approval to the disposal of Council owned land at Oakfield, Tarbert to the Argyll Community Housing Association (ACHA).

**Decision**

Members agreed to the recommendations contained within the report at 2.1 and 2.2 and to the inclusion of an additional recommendation agreed unanimously by the Committee.

(Reference: Report by Executive Director Customer Services, dated 8 January 2014, submitted)

**E4 Paragraph 8** The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services.

**E1, E2, E3 and E4 Paragraph 9** Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

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**ARGYLL AND BUTE COUNCIL**

**MID-ARGYLL,  
KINTYRE AND THE  
ISLANDS AREA  
COMMITTEE**

**CUSTOMER SERVICES**

**2<sup>nd</sup> April 2014**

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**AREA SCORECARD FQ3 2013-14**

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**1 Background**

- 1.1 This paper presents the Area Scorecard, with exceptional performance for financial quarter 3 of 2013-14 (October to December 2013). Where commentary has been entered in Pyramid, it is included here.

**2 Recommendations**

- 2.1 It is recommended that the Area Committee notes the exceptional performance presented on the Scorecard.

Jane Fowler  
Head of Improvement and HR

For further information, please contact:

David Clements  
Improvement and Organisational Development Programme Manager  
(Planning and Performance Management)  
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Adult Care	Target	MAKI	Council
MAKI - % of Older People receiving Care in the Community - In Year	80 %	74 % <b>R</b> ↓	75.7 %
MAKI - % of Older People receiving Care in the Community	80 %	74 % <b>R</b> ↓	73 %
MAKI - No of People Awaiting FPC within their Homes	0	0 <b>G</b> →	0
MAKI - No of SM Care Assessments outstanding over 21 Days	5		

Children and Families	Target	MAKI	Council
CABD53 MAKI - Open Cases - children with disability		28 ↑	127
CABD56 MAKI - No of Children Receiving Comm Based Support		18 ↑	77
CP5 MAKI - No of Children on CPR		7 →	32
CP16a MAKI - No of Children on CPR with a completed CP plan		7 →	32

Economy	Target	MAKI	Council
All Local Planning Apps: % processed in 2 months in MAKI	70.0 %	68.8 % <b>R</b> ↑	77.0 %
Householder Planning Apps: % processed in 2 months in MAKI	90.0 %	80.0 % <b>R</b> ↑	94.1 %
Local (excl HH) Planning Apps: % processed in 2 months in MAKI	70.0 %	66.1 % <b>R</b> ↑	69.3 %
CC1 Affordable social sector new builds - MAKI	8	8 <b>G</b> ↓	8
* ACHA - currently no ACHA data in Pyramid *			

Environment	Target	MAKI	Council
Dog fouling - number of complaints MAKI	27	25 <b>G</b> ↓	82
Dog fouling - number of fines issued MAKI		1 →	6
LEAMS - MAKI Islay	73	94 <b>G</b> ↑	
LEAMS - MAKI Kintyre	73	85 <b>G</b> ↑	78
LEAMS - MAKI Mid Argyll	73	69 <b>R</b> ↓	
% Waste recycled and composted	no MAKI data available 40.0 %	42.0 % <b>G</b> ↓	

Education	Target	MAKI	Council
% positive destinations Campbelltown Grammar	ACY 12/13	97 % ↑	
% positive destinations Islay High	ACY 12/13	90 % ↓	
% positive destinations Lochgilphead High	ACY 12/13	94 % ↑	92.4 %
% positive destinations Tarbert Academy	ACY 12/13	100 % ↑	
HMIE positive School Evaluations - MAKI Sec		100 % →	100 %
% 5+ SCQF level 6 Campbelltown Grammar	ACY 12/13 13.20 %	7.69 % <b>R</b> ↓	
% 5+ SCQF level 6 Islay High	ACY 12/13 13.20 %	16.67 % <b>G</b> ↑	13 %
% 5+ SCQF level 6 Lochgilphead High	ACY 12/13 13.20 %	20.45 % <b>G</b> ↑	
% 5+ SCQF level 6 Tarbert Academy	ACY 12/13 13.20 %	50.00 % <b>G</b> ↑	
School % unauthorised absence Campbelltown Grammar		0.5 % ↓	
School % unauthorised absence Islay High		4.8 % ↑	1.4 %
School % unauthorised absence Lochgilphead High		2.0 % ↑	
School % unauthorised absence Tarbert Academy		1.6 % ↑	

Roads	Target	MAKI	Council
% road network to be considered for maintenance - SRMCS Red	A&B - no area data available 20.0 %	19.9 % <b>G</b> ↑	
% road area resurfaced/reconstructed - MAKI FY 12/13	2.27 %	2.00 % <b>R</b> ↑	1.88 %
% road area surface treated - MAKI FY 12/13	5.71 %	6.41 % <b>G</b> ↑	4.45 %
% Cat 1 road defects repaired by end of next working day - MAKI	90 %	78 % <b>R</b> ↓	87.7 %

Community Resilience	Target	MAKI	Council
MAKI % community councils with emergency plan	70 %	22 % <b>R</b> ↑	
MAKI % community councils developing an emergency plan	61 %	61 % →	



## Mid Argyll, Kintyre and the Islands Area Scorecard

### Exceptions

FQ3 13/14

#### Adult Care

	FQ2	FQ3	Target FQ3
MAKI - % of Older People receiving Care in the Community	76 % <span style="color:red">R</span> <span style="color:blue">↑</span>	74 % <span style="color:red">R</span> <span style="color:blue">↓</span>	80 %
MAKI - % of Older People receiving Care in the Community - In Year	83 % <span style="color:green">G</span> <span style="color:blue">↓</span>	74 % <span style="color:red">R</span> <span style="color:blue">↓</span>	80 %

#### Economy

	FQ2	FQ3	Target FQ3
All Local Planning Apps: % processed in 2 months in MAKI	64.1 % <span style="color:red">R</span> <span style="color:blue">↓</span>	68.8 % <span style="color:red">R</span> <span style="color:blue">↑</span>	70.0 %
Householder Planning Apps: % processed in 2 months in MAKI	69.2 % <span style="color:red">R</span> <span style="color:blue">↓</span>	80.0 % <span style="color:red">R</span> <span style="color:blue">↑</span>	90.0 %
Local (excl HH) Planning Apps: % processed in 2 months in MAKI	61.5 % <span style="color:red">R</span> <span style="color:blue">↓</span>	66.1 % <span style="color:red">R</span> <span style="color:blue">↑</span>	70.0 %

#### Environment

	FQ2	FQ3	Target FQ3
LEAMS - MAKI Mid Argyll	71 <span style="color:red">R</span> <span style="color:blue">↓</span>	69 <span style="color:red">R</span> <span style="color:blue">↓</span>	73

#### Education

	School Year 2011-12	School year 2012-13	Target 2012-13
% 5+ SCQF level 6 Campbeltown Grammar	8.51 % <span style="color:red">R</span> <span style="color:blue">↓</span>	7.69 % <span style="color:red">R</span> <span style="color:blue">↓</span>	13.20 %

#### Roads

	FY 11-12	FY 12-13	Target FY 12-13
% road area resurfaced/reconstructed - MAKI	1.77 % <span style="color:green">G</span>	2.00 % <span style="color:red">R</span> <span style="color:blue">↑</span>	2.27 %

	FQ2	FQ3	Target FQ3
% Cat 1 road defects repaired by end of next working day - MAKI	85 % <span style="color:red">R</span> <span style="color:blue">↓</span>	78 % <span style="color:red">R</span> <span style="color:blue">↓</span>	90 %

#### Community Resilience

	FQ2	FQ3	Target FQ3
MAKI % community councils with emergency plan	17 % <span style="color:red">R</span> <span style="color:blue">↑</span>	22 % <span style="color:red">R</span> <span style="color:blue">↑</span>	70 %

### Performance worth noting

#### Education

	School year 2011-12	Council
% positive destinations Campbeltown Grammar	97 %	92.4 %
% positive destinations Lochgilphead High	94 %	
% positive destinations Tarbert Academy	100 %	
School % unauthorised absence Islay High	4.8 %	1.4 %



Success Measure	Target FQ3 13-14	Actual FQ3 13-14	Traffic light	Trend	Comments
MAKI - % of Older People receiving Care in the Community - In Year	80%	74%	Red	Descending	See below
AC1 - % of Older People receiving Care in the Community	80%	73%	Red	Ascending	<u>Jan 14</u> There has been an improvement in the Balance of Care as providers have had some capacity to pick small packages. We continue to work with health and providers. There are similar difficulties across all localities and we are currently reviewing the provider contracts with a view to improving recruitment and retention and increased capacity in all areas. Additional work is ongoing with NHS Highland in respect of the operational practices of the Extended Community Care Teams with a target of reducing hospital admissions and improving discharge options. <u>FQ3 13/14 update</u> The provider for MAKI withdrew and we have now commissioned a new contract with a different provider. This will hopefully help with provision of more robust homecare over MAKI.
MAKI - % of Older People receiving Care in the Community	80%	74%	Red	Descending	See above
% Cat 1 road defects repaired by end of next working day - MAKI	90%	78%	Red	Descending	See below



Success Measure	Target FQ3 13-14	Actual FQ3 13-14	Traffic light	Trend	Comments
% Cat 1 road defects repaired by the end of next working day	90%	88%	Red	Descending	Q3 Cat 1 response times – No of Cat 1 defects reported – 81. No of Cat 1 defects completed within the allocated period – 71. The overall percentage of Cat 1 defects attended to within the allocated 5 day time period remains close to figures for Q1 and Q2 i.e. 88% for Q3 (91% for Q1 and to 89% for Q2). The overall number of Cat 1 defects reported during the year continues to fluctuate (81 for Q3, 37 for Q2 and 94 for Q1) – this is perhaps reflective of seasonal weather conditions and the actual condition of the road network. Figures for the Areas are as follows:- Bute and Cowal – 100% Helensburgh and Lomond – 100% <u>Mid Argyll, Kintyre and Islay – 78%</u> Oban Lorn and the Isles - 100% The average figure of 88% for Q3 falls below target – due to lower response figures in the MAKI Area. Details for the 10 No. late responses are as follows:- Mid Argyll – 8 defects reported, 2 fixed on time – 25%. Kintyre – 37 defects reported, 33 fixed on time – 89%. Islay - 1 defect reported, 1 fixed on time – 100%.
Householder Planning Apps: % processed in 2 months in MAKI	90%	80%	Red	Ascending	We are in a transitional period with our indicators and are moving towards an 'Average Timescale' which is reflective of the national agenda for benchmarking purposes. We are therefore seeking to determine as many applications as we can as early as possible. Whilst 3 red traffic lights were highlighted we achieved 100% customer satisfaction. A customer satisfaction form is sent out with every decision notice. Officers in MAKI have also been involved in resource intensive Planning Applications which has contributed to the red lights including Ardfern Glebe Hearing, Galley of Lorne, Ardfern, Met Mast on Orsay Island (hearing), & Inveraray Wildlife Park (Natural Retreats).

Success Measure	Target FQ3 13-14	Actual FQ3 13-14	Traffic light	Trend	Comments
All Local Planning Apps: % processed in 2 months in MAKI	70%	69%	Red	Ascending	See above
Local (excl HH) Planning Apps: % processed in 2 months in MAKI	70%	66%	Red	Ascending	See above
LEAMS - MAKI Mid Argyll	73	69	Red	Descending	LEAMS - MAKI Mid-Argyll FQ3 December seen the performance fall to 69, therefore, below the target figure, the previous two months of FQ3, the Mid-Argyll area was above the target. Two locations pulled the performance figure for the area down, on the day of inspection. West Bank Road - The inspection highlighted 6 cigarette ends, 3 dog foulings and 1 can. This location is scheduled to be swept three times per week. Macbraynes Lane - The inspection at this location highlighted 12 cigarette ends, 3 dog fouling and 2 cans. This location is scheduled to be swept once per week, as we go forward and rebuild our programmes of work, should there be sufficient time available, the frequency of this location will be increased. The supervisor for the area has discussed the matter with his street sweepers, raising the fact that they must remain vigilant to all areas within the schedules of work.
LEAMS - MAKI Islay	73	94	Green	Ascending	LEAMS - MAKI Islay FQ3 Following the slight drop in October, the figures for November and December have seen a dramatic increase and are very impressive. It will be the intention and the challenge to maintain this level of performance as we re-structure our operations to accommodate the budget savings.

<b>Success Measure</b>	<b>Target FQ3 13-14</b>	<b>Actual FQ3 13-14</b>	<b>Traffic light</b>	<b>Trend</b>	<b>Comments</b>
LEAMS - MAKI Kintyre	73	85	Green	Ascending	LEAMS - MAKI Kintyre FQ3 The Kintyre performance remains of a high standard, this will be our challenge to maintain this level as we progress with our future schedules and the budget savings.

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**ARGYLL & BUTE COUNCIL****CUSTOMER SERVICES****MID ARGYLL AND KINTYRE  
AREA COMMITTEE  
2<sup>nd</sup> April, 2013**

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**Mid Argyll and Kintyre Area Committee Report**

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**1. SUMMARY**

- 1.1 The purpose of this report is to update the Area Committee on the findings of the 3rd quarterly evaluation of the Care at Home provision within the Mid Argyll Kintyre & Islay Area. This is following the tendering exercise undertaken by Argyll & Bute Council when the decision was taken by members not to externalise homecare services within this area. At this time it was also decided that our internal services would be under similar scrutiny to ensure that all care at home services are equally monitored.

This report has been broken down to show the progress and joint working that has been put into place to ensure that a high quality of care is provided as it is recognised that this service is provided to vulnerable individuals, predominately by lone workers, in the home environment.

**2. RECOMMENDATIONS**

The remit of the Procurement and Commissioning Team together with the Homecare Procurement Officers is to ensure best value, contract compliance, quality of services and customer satisfaction. This will support Community Services to commission quality care at home services via the formal procurement and commissioning procedures.

Committee members note that steps are underway to develop the internal homecare service to ensure we have available a flexible and needs-focused workforce.

**3. DETAIL****OUTCOME OF TENDER**

Within the Mid Argyll, Kintyre & Islay area over 75% of the services are being provided by our in house homecare provision with the independent sector providing back up services within these areas. The

Homecare Procurement Officer within the localities will ensure the robust review/monitoring of the services to ensure a high quality is maintained.

A condition of the tendering exercise was that all services would have an electronic call monitoring system to log visits to service users which would minimise missed or late visits and allow the Council to monitor continuity of care. Community Services are in the process of purchasing an electronic call monitoring system for their in house care at home provision to keep them in line with the external providers. This is intended to be implemented within the 2014/2015 financial year.

### CARE AT HOME PROVISION

As at 31<sup>st</sup> December 2013 an approximate total of 2636 hours per week were being provided to 242 service users within the Mid Argyll, Kintyre & Islay Area by both in house provision and external providers. A breakdown of the provision is detailed in the table below.

#### Mid Argyll, Kintyre and Islay

Argyll & Bute Homecare	Number of service users	Weekly hours commissioned	
		Hours at 30 <sup>th</sup> Sep	Hours at 31 <sup>st</sup> Dec
Mid Argyll	67	584	618
Kintyre	52	548	589
Islay	47	440	503

External Providers	Number of Service Users	Weekly Hours Commissioned	
		Hours at 30 <sup>th</sup> Sept	Hours at 31 <sup>st</sup> Dec
Argyll Homecare	29	254	266
Carr Gomm	25	19	252
Allied Homecare	0	305	0*
	<b>Total Hours</b>	<b>578</b>	<b>518</b>
Direct Payments	22	408	408
	<b>Total Hours</b>	<b>986</b>	<b>926</b>

\*Allied – This provider gave notice to quit providing services in MAKI. It was no longer cost effective for the provider to continue. The service

was re-commissioned and awarded to Carr Gomm. The replacement service commenced 7<sup>th</sup> October 2013.

### **Carr Gomm**

During the 2<sup>nd</sup> quarter one of our external providers, Allied Health Care served notice to relinquish their services within the MAKI area. This resulted in the Procurement and Commissioning Team negotiating costs and transferring a large amount of service to another provider within a tight time frame.

Carr Gomm were awarded the contract for this piece of work. Extensive input was required by the provider, Adult Services and the Procurement and Commissioning Team in order to ensure a smooth transition and continuity of care for service users. This transfer became live on 7<sup>th</sup> October without any issues.

### **CONTRACT MANAGEMENT PROCESS**

Argyll and Bute Council's Procurement and Commissioning team are responsible for the contract and supplier management of these services. This is complimented by the service monitoring and review process carried out by Homecare Procurement Officers and Case Managers. The Procurement and Commissioning Team carry out quarterly contract management meetings that determine the risk rating of each contract. All contracts are risk rated using a combination of Care Inspectorate grades, service concerns and complaints.

A breakdown of the Care Inspectorate grades are detailed in the table below.

<b>Provider</b>	<b>Care Inspection Grades</b>		
	Quality of Care and Support	Quality of Staffing	Quality of Management and Leadership
Internal Homecare Mid Argyll, Kintyre & Islay	5	4	4
Argyll Homecare	5	5	5
Carr Gomm	6	5	6

### **MONITORING ARRANGEMENTS**

An ongoing training schedule has been implemented by the Homecare Procurement Officers and a robust monitoring programme has been put in place with both the Procurement and Commissioning Monitoring Officer and Homecare Procurement Officers having close contact with the external providers and service users. Case Managers/care co-ordinators review all service users cases on a six monthly basis and any issues identified are raised as a service concern if required.

A detailed list of contact with Service Users and Providers for the 3rd quarter is detailed below.

<b>Contact</b>	<b>Total number carried out between 01/10/2013 and 31/12/2013</b>	<b>Council Officer involved</b>
Review of care needs with service users, family and provider	70	Homecare Organiser and/or Care Manager
Quarterly Contract and Supplier Meetings with Providers in line with the Scottish Government Guidance on the Commissioning of Care and Support Services	2	Procurement and Commissioning Team / Social Work
Provider Forums, meetings set up for networking to share good practice and training opportunities.	3	Procurement and Commissioning Team/Social Work/NHS

#### **Mid Argyll, Kintyre and Islay\***

<b><u>Provider</u></b>	<b>Number of Spot Checks/Monitoring Visits</b>	<b>Satisfied/Unsatisfied</b>	<b>Service User Comments</b>
Provider A	5 unannounced	5 Satisfied	No improvements, girls all very nice
			Happy with service, good relationship with staff.



## SERVICE CONCERNS

There is a clear service concern process in place and in the period 1<sup>st</sup> October, to 31<sup>st</sup> December, 2013 there has been 2 service concerns received. This concern has been fully investigated and the appropriate action has been taken to ensure that the issues raised have been addressed.

<u>Provider</u>	Number of Concerns	Details of Concern	Upheld and appropriate action taken
Provider A	1	Concerns re late/missed visits	Upheld
Provider B	1	Concerns re care workers feeling vulnerable	Upheld

## COMPLAINTS

No complaints have been received for the quarter for care at home services delivered by these providers.

## RECRUITMENT/RETENTION

There have been ongoing problems with attracting and retaining staff with the required skills, knowledge and experience within the care at home sector. This is true for both in-house and external providers. The procurement and Commissioning Team has been working with the independent providers to identify possible solutions.

## 4. CONCLUSION

It is clear from the information gathered and service users and families input that in general the care at home is being provided in an appropriate manner. There have been some issues identified within this reporting period, and with the intensive support of the Procurement and Commissioning Team together with the Homecare Procurement Officers these have been addressed and the services are continuing to improve. Ongoing evaluation and monitoring will ensure good practice and customer satisfaction.

Concern still remains with regards to shortages of staff which results in providers being unable to take on packages at short notice. The private providers are actively looking at innovative ways of attracting staff especially within the rural areas.

Problems with recruiting staff are also evident within the internal homecare service. Revision to job description requires to be negotiated to ensure the service can provide medication support service users require. Plans are underway to offer existing staff guaranteed hours commensurate with a proportion of their historical pattern of work.

## **5. IMPLICATIONS**

5.1	<b>Policy</b>	Consistent with Best Value and National Policy on Re-Shaping Older People's Services
5.2	<b>Financial</b>	None
5.3	<b>Personnel</b>	None
5.4	<b>Equalities Impact Assessment</b>	None.
5.5	<b>Legal</b>	None

For further information, please contact Alison Hunter, Area Manager, MAKI  
01586 559030

**1. SUMMARY OF ISSUES**

- 1.1** The purpose of this paper is to seek approval from the Mid Argyll, Kintyre and the Islands (MAKI) Area Committee on taking forward the MAKI Economic Development Action Plan (EDAP) as a **working document**, as outlined in **Appendix 1**.
- 1.2** The MAKI EDAP is a working document so that economic opportunities can be captured and addressed as they arise over the next four financial years. Therefore the in-year and the medium term actions and success measures contained within the MAKI EDAP will be reviewed and re-profiled on an ongoing basis with a formal review at the end of each financial year.
- 1.3** The MAKI EDAP has been developed further to recent discussions with the Elected Members who sit on the MAKI Area Committee and through a consultation paper shared for comment with Community Planning Partners in the MAKI area.
- 1.4** The plan in **Appendix 1** highlights in bold text six key actions and associated success measures that will be delivered during the financial year 2014/15 for developing the MAKI economy. In addition, all the key in-year actions and success measures for the CHORD programme have also been highlighted.

**2. RECOMMENDATION**

- 2.1** MAKI Area Committee approves the area EDAP as a working document for the financial year 2014/15 and for the next three financial years up to 2017/18.

**3. IMPLICATIONS**

- 3.1** The implications for the MAKI Area Committee are as outlined in **Table 3.1** below.

<b>Table 3.1: Implications for the Mid Argyll, Kintyre and the Islands Area Committee</b>	
<b>Policy</b>	The MAKI EDAP 2013-2018 aligns and adheres, as appropriate, to the overarching EDAP, 2013-2018 and the SOA delivery plans.
<b>Financial</b>	There will need to be ongoing consideration of best alignment between resources and priorities.
<b>Legal</b>	All legal implications at the project level will be taken into consideration.
<b>HR</b>	The MAKI EDAP priorities will need to be resourced in terms of staff time in the context of the Council's annual service planning process and through shared staff resource discussions with Community Planning Partners.
<b>Equalities</b>	The MAKI EDAP will comply with all Equal Opportunities policies and obligations.
<b>Risk</b>	If the MAKI EDAP is not taken forward as a working document then there will be no clear focus on or understanding of the economic development activities, and the associated resources, that will have the greatest beneficial economic impact for the area over the next four financial years.
<b>Customer Service</b>	The MAKI EDAP will provide internal and external customers with a clear articulation of the key priorities for developing the MAKI economy, thereby facilitating focus, effective resource planning and partnership working at the local level.

**For further information contact:**

Fergus Murray, Head of Economic Development and Strategic Transportation, tel: 01546 604293  
 Ishabel Bremner, Economic Development Manager, tel: 01546 604375.

**Appendix 1: Mid Argyll, Kintyre and the Islands Economic Development Action Plan**

## Mid Argyll, Kintyre and the Islands Economic Development Action Plan

### By 2024, Mid Argyll, Kintyre and the Islands will be:

- A **better connected and accessible place** with improved ferry services, road, rail, air and active travel links together with improved telecommunications networks and broadband coverage.
- A place of **outstanding natural and built heritage** with enhanced natural assets and green networks linking the main towns to the adjacent countryside.
- A place that can offer a **wide range of housing choices** in places where people want to live with modernised essential services and infrastructure with a focus on larger scale growth in Campbeltown, Lochgilphead, Ardrishaig, Tarbert, Bowmore, Inveraray and local settlements to encourage sustainability.
- A **competitive place better connected to the global economy** – with thriving local communities that provide an incentive for businesses to locate to, particularly at the community owned Machrihanish Green Technologies Business Park and at the expanded Kilmory Strategic Business site together with major tourism developments at Tarbert, Craobh Haven and Machrihanish.
- A **greener place** with numerous community led smaller scale renewable energy projects and larger scale commercial off-shore wind, wave and tidal projects that have helped grow the local and national economies.

### Overview

This area is famous for historic sites such as Dunadd and Kilmartin Glen (the influence for the landscape in the Oscar winning film, *Brave*); the malt whiskies of Campbeltown, Islay and Jura; and is emerging as a key location for aquaculture, forestry and tourism with investments in golf and high quality accommodation. Also, the successful community buy-out of the Machrihanish Airbase has the potential to offer significant investment opportunities. Campbeltown/Machrihanish is an important national hub for the renewable energy industry with significant private and public investment and the harbour's proximity to the Irish Sea and Atlantic and nearby off-shore developments, such as the Sound of Islay Tidal Device.

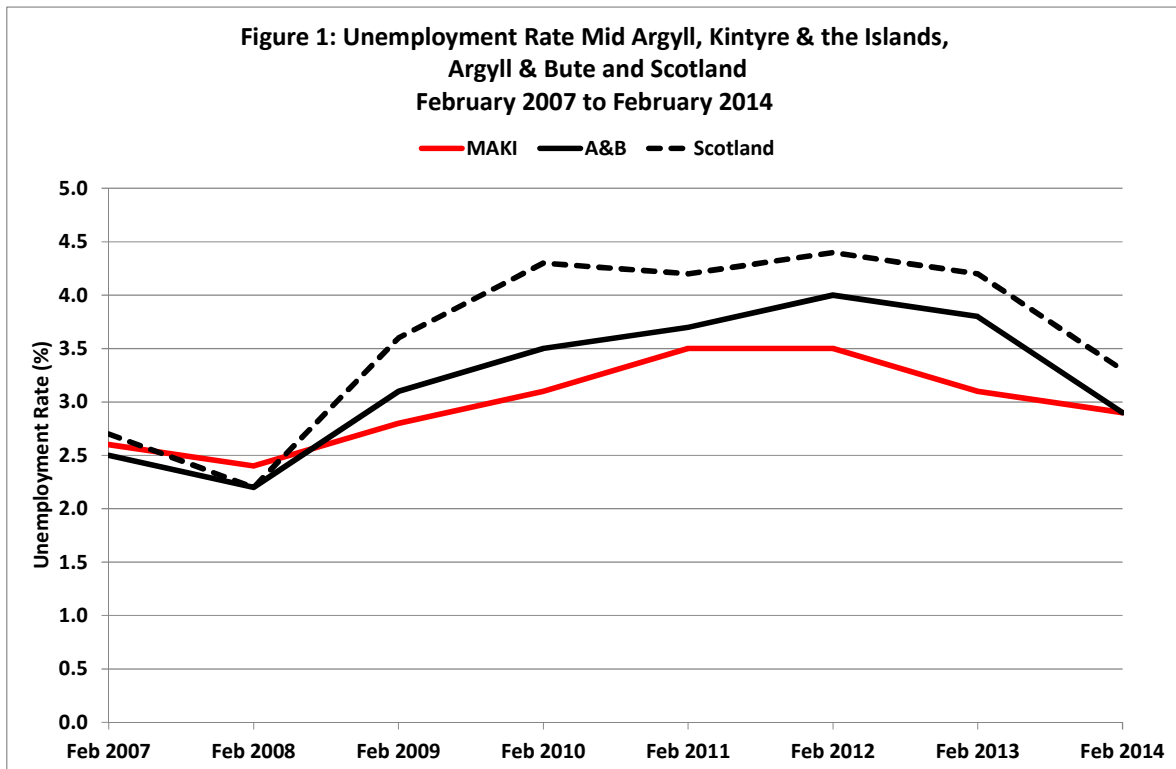
### Key Facts for Mid Argyll, Kintyre and the Islands (latest available):

- **Resident population 2011:** 20,951 a 3.6% decline since 2001.
- **Total employee jobs 2012<sup>1</sup>:** 8,782
  - Total full-time employee jobs: 5,201
  - Total part-time employee jobs: 3,581.
- **Key sectors (% of total employee jobs 2012):**
  - healthcare: 17.3%;
  - public admin and defence:13.9%
  - education: 10.1%; and
  - tourism: 9.3%.
- **Business start-ups:** third quarter of 2013/14, five start-ups were supported, against a quarterly target of five. End of the third quarter, 23 start-ups supported against a year-to-date target of 17 (135% of target achieved).

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<sup>1</sup> Source: Business Register and Employment Survey 2012. It should be noted that this data excludes voluntary workers, the self-employed, working owners who are not paid via PAYE, government supported trainees and HM forces. Self-employed data is only available at the Travel-to-Work (TTWA) area level. For the MAKI area, one TTWA relates to Campbeltown, one to Lochgilphead while for the other Islay is amalgamated with Mull.

- **Unemployment rate:** consistently below the Argyll and Bute and the national average since around July 2008 as depicted in **Figure 1** below.



Source: Claimant Count, March 2014, NOMIS

**Key Facts for Mid Argyll, Kintyre and the Islands (continued):**

- **Planning applications:** decrease of 25.6% from 2007/08 to 2012/13.
- **Pre-planning applications:** increase of 6.3% from 2011/12 to 2012/13.

With a mixed picture for population decline in this central part of Argyll, the main towns of Campbeltown, Lochgilphead and Ardrishaig perform a crucial role in delivering economic opportunities for the wider area. In particular, the main town of Campbeltown offers the potential for significant economic growth, through established and emerging industries such as tourism, forestry and food and drink together with the renewable energy industry. This potential could be better realised through better connectivity, such as the continuation of the vehicular ferry link to Ardrossan further to the conclusion of the current pilot service. While still economically fragile, the thriving islands of Islay and Jura are also well placed to take advantage of the emerging off-shore energy industry and continue to diversify their economic base as new opportunities present themselves. Elsewhere, there is also potential for sustainable economic growth given the area’s outstanding natural, built and cultural environment with a focus on communities such as Tarbert, Gigha, Craobh Haven and Kilmartin Glen.

## Competitive Mid Argyll, Kintyre and the Islands

Theme – A Competitive Mid Argyll, Kintyre and the Islands				
Businesses: Business Gateway – Support to Business Improvement Districts Scotland (BIDS) in Mid Argyll, Kintyre and the Islands				
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners
1.1.4, CO1 & ETO1	Thriving and successful BIDS groups within the Mid Argyll, Kintyre and the Islands area.	Business Gateway Advisers and other appropriate Argyll and Bute Council staff to provide support and guidance to any potential BIDS groups in the Mid Argyll, Kintyre and the Islands area.	Identify opportunities for joint working between Argyll and Bute Council’s Business Gateway and any potential BIDS groups throughout 2014/15.	ABC and discrete BIDS Groups across Argyll and Bute.
Place: Town Centre/Heritage Regeneration in Mid-Argyll, Kintyre and the Islands				
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners
2.6.1, CO11 & ETO2	Regenerate our main town of Campbeltown building on the CHORD Programme and the Townscape Heritage Initiative in a manner that optimises sustainable economic growth.	<p><b>Expenditure of residual CHORD funding to conclude CHORD programme and support regeneration outcomes.</b></p> <p>Delivery of the outstanding priority projects within the Campbeltown THI: Town Hall, Cross Street and Main Street.</p> <p><b>Prepare and develop the full business case for the Campbeltown Berthing Facility.</b></p>	<p><b>Completion of current phase of development of the Old Quay, Campbeltown, March 2015.</b></p> <p>Completion of the Campbeltown THI projects by June 2015.</p> <p><b>Completion of the full business case by June 2014.</b></p>	ABC, HS, HLF and HIE.
1.2.4, CO14 & ETO3	Campbeltown/Machrihanish (NRIP site) – promoting development of harbour and working with Machrihanish Airbase Community Company (MACC) Limited to realise potential.	<p>Engage with the MACC Limited and Wind Towers Limited, as appropriate.</p> <p>Masterplan and proposition document for Machrihanish Airbase.</p>	Completion of Masterplan and proposition document for Machrihanish by September 2015.	ABC, HIE and MACC Ltd.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.

Lead partners: Argyll and Bute Council (ABC); Historic Scotland (HS); Heritage Lottery Fund (HLF); Highlands and Islands Enterprise (HIE); Machrihanish Airbase Community Company (MACC) Ltd.

<b>Place: Town Centre/Heritage Regeneration in Mid-Argyll, Kintyre and the Islands (continued)</b>				
<b>Ref (SOA, CO &amp; SO)</b>	<b>Outcome (by year 5)</b>	<b>Actions to achieve outcome</b>	<b>Success measures (in year)</b>	<b>Lead partners</b>
1.3.1, CO11 & ET02	Regenerate our key settlement locations, Lochgilphead, Inveraray and Bowmore.	<p>Delivery of Conservation Area for Regeneration Scheme (CARS) for Inveraray.</p> <p><b>Regeneration of Lochgilphead.</b></p> <p><b>Regeneration of Bowmore.</b></p>	<p>Delivery of CARS five-year funding programme.</p> <p><b>Develop a robust Community Action Plan for Lochgilphead with a focus on a sense of place (to include the expansion of Kilmory Industrial Estate) by end of March 2015.</b></p> <p><b>Delivery of Phase 1 of the Bowmore Masterplan by end of March 2015.</b></p>	<p>ABC, HS, ACHA and HLF.</p> <p>ABC and HIE.</p> <p>ABC, ACHA and Islay Estates.</p>
1.3.1, CO11 & ET02	Regenerate the Crinan Canal and Ardrishaig.	Preparation and delivery of key projects with partners to secure the regeneration of the Crinan Canal and nodal end points.	Sign off memorandum of understanding to enable discrete projects to progress (spring 2014 onwards).	ABC and Scottish Canals.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.  
Lead partners: Argyll and Bute Council (ABC); Historic Scotland (HS); Argyll Community Housing Association (ACHA); Heritage Lottery Fund (HLF); Highlands and Islands Enterprise (HIE);



<b>Theme – A Competitive Mid Argyll, Kintyre and the Islands (continued)</b>				
<b>Sustainable Economic Assets: Priority One - Renewable Energy in Mid Argyll, Kintyre and the Islands</b>				
<b>Ref (SOA, CO &amp; SO)</b>	<b>Outcome (by year 5)</b>	<b>Actions to achieve outcome</b>	<b>Success measures (in year)</b>	<b>Lead partners</b>
1.5.3, CO14 & ET03	Optimise the renewable energy potential for the benefit of Mid Argyll, Kintyre and the Islands, Argyll and Bute and Scotland.  To ensure we have a thriving, sustainable renewable energy sector with well-developed local supply chains and community benefits.	Work with key stakeholders to ensure that potential renewable energy within Mid Argyll, Kintyre and the Islands is developed to promote sustainable economic growth.  <b>Scottish Islands Federation in partnership with Argyll and Bute Council to support individuals and organisations on Gigha to develop an Island Sustainable Energy Action Plan through the SMILEGOV project.</b>	2-2.5 MW of community renewable energy activity by 2015.  <b>Training opportunities delivered through the SMILEGOV project with the local Gigha community and other key stakeholders by the end of March 2015.</b>	ABC, HIE, ABRA and MAKI communities.
<b>Sustainable Economic Assets: Priority Two – Tourism, Quality Food and Drink, Forestry in Oban, Lorn and the Isles</b>				
<b>Tourism in Oban, Lorn and the Isles</b>				
<b>Ref (SOA, CO &amp; SO)</b>	<b>Outcome (by year 5)</b>	<b>Actions to achieve outcome</b>	<b>Success measures (in year)</b>	<b>Lead partners</b>
1.6.1, CO1 & ET01	Move industry up the value chain, extend season and improve profile and propositions.	<b>Work with local and national partners to stimulate tourism investment, particularly in places such as Campbeltown, Machrihanish Lochgilphead, Kilmartin Glen, Ardrishaig/Crinan Canal, Inveraray, Cairndow, Tarbert and Craobh Haven.</b>	<b>Develop Kilmartin House as a cultural visitor attraction subject to Stage 1 HLF funding bid approval (March 2014) progressing to Stage 2 during 2014/15.</b>	AISTP, VS, HLF, ABC and Scottish Canals.
1.6.1, CO11 & ET02	Develop cruise ship market value chain across Argyll and Bute and improve profile.	Argyll and Bute Council works with partners to grow market.	Increase number of cruise ships and passengers to Campbeltown during 2014/15 by 5%.	Cruise Scotland, ABC, Shipping Companies, VS and RYA.
1.6.1, CO1 & ET01	Argyll Coastal Waters project delivery.	Work in partnership to deliver this project across two key locations in Mid Argyll (e.g. Crinan Canal and Tarbert).	Completion of Mid Argyll and Kintyre infrastructure works by end of April 2014.	ABC, STRAMASH and Scottish Canals.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.  
Lead partners: Argyll and Bute Council (ABC); Highlands and Islands Enterprise (HIE); Argyll and Bute Renewables Alliance (ABRA); Community Planning Partners (CPP); Machrihanish Airbase Community Company (MACC) Limited; Argyll and the Isles Strategic Tourism Partnership (AISTP); Visit Scotland (VS); Heritage Lottery Fund (HLF); Royal Yachting Association (RYA).

<b>Theme – A Competitive Mid Argyll, Kintyre and the Islands (continued)</b>				
<b>Sustainable Economic Assets: Priority Two – Tourism, Quality Food and Drink, Forestry in Mid Argyll, Kintyre and the Islands</b>				
<b>Quality Food and Drink in Mid Argyll, Kintyre and the Islands</b>				
<b>Ref (SOA, CO &amp; SO)</b>	<b>Outcome (by year 5)</b>	<b>Actions to achieve outcome</b>	<b>Success measures (in year)</b>	<b>Lead partners</b>
CO1 & ET01	Sustainable food and drink supply chain that adds value across all its key components, primary producers to processors, in order to generate growth and wealth for Mid Argyll, Kintyre and the Islands.	Working with farmer groups to secure supply chain relationships with regard to Argyll Hill Lamb and Islay Lamb.  To support the Scottish Island Abattoir Programme, 2013-2015.	Access one new market by end of March 2015.  Delivery of discrete expert business mentoring support, business planning advice and capital support towards processing improvements by end of March 2015.	ABC, PCT, AIAF and SAOS Ltd.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.  
Lead partners: Argyll and Bute Council (ABC); Argyll and the Isles Agricultural Forum (AIAF); Prince’s Countryside Trust (PCT); Scottish Agricultural Organisation Society (SAOS) Ltd.

## Connected Mid Argyll, Kintyre and the Islands

Theme – A Connected Mid Argyll, Kintyre and the Islands				
Digital Connectivity/Utilities in Mid Argyll, Kintyre and the Islands				
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (medium to longer-term)	Lead partners
2.2.1, CO11 & ET02	Superfast broadband to 85% – 90% of the population by 2020.	Argyll and Bute Council will work closely with HIE to ensure the success of their digital infrastructure project across Mid Argyll, Kintyre and the Islands.  Argyll and Bute Council will work closely with Community Broadband Scotland to ensure that communities receive the 2mbps broadband provision	Argyll and Bute interests are safeguarded and the HIE project meets its targets for Argyll and Bute, including Mid Argyll, Kintyre and the Islands  Maximise the £5 million funding available from Community Broadband Scotland.	ABC, HIE, BT, and Ofcom.
2.2.2, CO11 & ET02	Improved mobile phone signal quality and coverage levels throughout Argyll and Bute.	Identify the impacts of various mobile providers’ development plans on coverage across Argyll and Bute.  Develop plans with partner organisations to work with the industry to maximise coverage across Argyll and Bute.	Continue to influence mobile phone providers to upgrade coverage across Argyll and Bute, including Mid Argyll, Kintyre and the Islands.	ABC and HIE.
2.3.1, CO11 & ET02	Grid – Improvements to transmission network and resilience	Argyll and Bute Council communicates needs to the national grid.  Hunterston to Carradale subsea cable link.	Through ABRA continue to influence the National Grid to increase capacity on the network.  Completion of subsea cable link and associated onshore infrastructure by 2015.	National Grid, ABRA and SSE.
Transport Infrastructure: Road, Ports and Harbours/Ferries Transport in Mid Argyll, Kintyre and the Islands				
Road				
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners
2.1.2, CO11 & ET02	Road – upgrade and maintain council road network and for trunk roads (A82, A83).	Participation in working groups e.g. A83 Marketing Taskforce Group, Transport Scotland A83 Working Group, Argyll Timber Transport Group.	Roads asset planning and maintenance strategy aligned to the preparation of an Infrastructure Action Plan with the inclusion of the Mid Argyll Kintyre and the Islands area during 2015.	TS, ATTG, RTPs, HIE and AISTP.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.  
Lead partners: Argyll and Bute Council (ABC); Highlands and Islands Enterprise (HIE); British Telecom (BT); Argyll and Bute Renewable Alliance (ABRA); Scottish and Southern Energy (SSE); Transport Scotland (TS); Argyll Timber Transport Group (ATTG); Regional Transport Partnerships (RTPs); Highlands and Islands Enterprise (HIE); Argyll and the Isles Strategic Tourism Partnership (AISTP).

<b>Theme – A Connected Mid Argyll, Kintyre and the Islands (continued)</b>				
<b>Transport Infrastructure: Road, Ports and Harbours/Ferries Transport in Mid Argyll, Kintyre and the Islands</b>				
<b>Port and Harbours/Ferries</b>				
<b>Ref (SOA, CO &amp; SO)</b>	<b>Outcome (by year 5)</b>	<b>Actions to achieve outcome</b>	<b>Success measures (in year)</b>	<b>Lead partners</b>
2.7.4, CO11 & ET02	Realise greater economic development benefit from our ports and harbours and explore opportunities arising from Scottish Ferries Plan and safeguard Argyll and Bute Council's interests.	Argyll and Bute Council works with Transport Scotland to explore transfer of Council ferry services.  Argyll and Bute Council to continue to work with Calmac Ferries Ltd and Transport Scotland to operate Campbeltown to Ardrossan ferry service pilot scheme.	Transfer of responsibility of Council operated ferry services to TS in 2015/16.  Continuation of ferry service beyond the conclusion of the pilot scheme in 2015. Growth in passenger numbers by 5% during 2014/15.	SG, TS and CFL.
<b>Cycling and Walking</b>				
<b>Ref (SOA, CO &amp; SO)</b>	<b>Outcome (by year 5)</b>	<b>Actions to achieve outcome</b>	<b>Success measures (in year)</b>	<b>Lead partners</b>
CO11 & ET02	Improve cycling network across Argyll and Bute and improve active travel network, for example, Kintyre Way, Core Paths Plan, 2013.	Bid submitted to Sustrans, 14 Feb 2014 – Community Link Programme.	Increase usage of cycle network by 5%, through annual monitoring of cycle counters.	TS, Sustrans, FCS and AICCT.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.  
Lead partners: Scottish Government (SG); Transport Scotland (TS); Calmac Ferries Ltd (CFL); Forestry Commission Scotland (FCS); Argyll and the Isles Coast and Countryside Trust (AICCT).

**Collaborative Mid Argyll, Kintyre and the Islands**

Theme – A Collaborative Mid Argyll, Kintyre and the Islands				
Skills Development				
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners
3.6.6, 5.6.7, CO1 & ETO1	Skills development interventions respond to the needs of the Mid Argyll, Kintyre and the Islands economy and support individuals and businesses realise their full potential.	<b>Deliver a skills audit for Mid Argyll, Kintyre and the Islands aligned to the proposed Argyll and Bute Skills Investment Plan, led by Skills Development Scotland.</b>	<b>Completion of Skills Audit by the end of March 2015.</b>	ABC, SDS and HIE.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.  
 Leader partners: Argyll and Bute Council (ABC); Skills Development Scotland (SDS); Highlands and Islands Enterprise (HIE).

**Compelling Mid Argyll, Kintyre and the Islands**

Theme – A Compelling Mid Argyll, Kintyre and the Islands				
Increase Profile				
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners
1.3.1, 1.3.2, 1.3.3, CO1 & ETO1	Increase the profile of the Mid Argyll, Kintyre and the Islands area to attract economically active new residents (individuals and families) inward investors and visitors (with a potential to locate to Mid Argyll, Kintyre and the Islands) in order to promote economic development.	<p><b>Creation of a Promotional Action Plan/Market Campaign with input from local communities and employers.</b></p> <p><b>This will include addressing some key questions, such as:</b></p> <ul style="list-style-type: none"> <li>• <b>who is responsible?</b></li> <li>• <b>resources required?</b></li> <li>• <b>who we want to appeal to?</b></li> <li>• <b>what are the Compelling messages for each key group?</b></li> <li>• <b>how do we align with the other three Cs?</b></li> <li>• <b>how do we reach target audiences?</b></li> <li>• <b>who are our key partners?</b></li> <li>• <b>how do we monitor?</b></li> </ul>	<b>Delivery of approved plan/marketing campaign for Mid Argyll, Kintyre and the Islands with resources assigned, by summer 2014.</b>	ABC Comms team, ABC departments and other appropriate Community Planning Partners.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.  
 Leader partners: Argyll and Bute Council (ABC).

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**ARGYLL AND BUTE COUNCIL****MID ARGYLL, KINTYRE AND  
ISLANDS AREA COMMITTEE****COMMUNITY SERVICES****2 April 2014**

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**THIRD SECTOR GRANTS 2014/15**

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**1.0 SUMMARY**

- 1.1 This report details recommendations for the award of Third Sector Grants (including Events and Festivals) to Third Sector organisations for Mid Argyll, Kintyre and Islands
- 1.2 Applications are considered twice yearly in April and August. This is intended to avoid allocation of the full budget at one meeting and enable activities held later in the year to be funded.
- 1.3 The total Third Sector Grant budget made available by the Council for allocation in Mid Argyll, Kintyre and Islands for 2014/15 is £35,000.
- 1.4 The Area Committee agreed to an upper limit of £4,000 to any one organisation in any one financial period, unless there are exceptional circumstances.
- 1.5 A minimum of £4,000 should be carried forward for allocation at the Area Committee meeting in August 2014.
- 1.6 Twenty five applications have been received, five of which are for Events and Festivals.

**2.0 RECOMMENDATIONS**

- 2.1 The 25 organisations listed below are awarded funding from the Third Sector Grants budget.
- 2.2 Those organisations that have received funding for two years or more should not be awarded more than the amount they received in 2012/13 unless increased developmental aspects are detailed in the application.
- 2.3 Where possible, and if appropriate, new applicants should receive all or most of the amount requested (up to 50% total project costs), unless a very large amount of funding is sought.
- 2.4 Grants will only be awarded pending receipt of the correct paperwork; an approved financial check; and an End of Project monitoring form (if a grant was awarded in previous year).

Ref No	Organisation	Grant 12/13	Grant 13/14	Total Project Cost	Amount Requested	Reccmdn 2014	
1	Campbeltown Community Business Ltd	£400	£500	£890	£500	£400	
2	Campbeltown Lawn Tennis Club	£0	£0	£31,680	£3,000	£2,500	
3	Cantilena Festival on Islay Ltd*	£0	£2,500	£16,357	£4,000	£2,000	
4	Heart of Argyll Tourism Alliance*	£1,500	£1,200	£8,225	£1,975	£1,000	
5	Iomairt Chille Chomain	£0	£0	£3,000	£1,000	£1,000	
6	Islay & Jura Community Enterprises Ltd	£800	£1,000	£5,487	£1,000	£800	
7	Islay and Jura Dolphins Amateur Swimming Club	£750	£0	£3,800	£3,300	£1,650	
8	Islay Pipe Band	£850	£0	£14,000	£4,000	£3,000	
9	Islay Youth Pipers	£0	£0	£1,602	£1,602	£807	
10	Kintyre Six Circle Group	£750	£600	£2,000	£1,000	£500	
11	Kintyre Youth Enquiry Service	£1,600	£903	£4,080	£2,040	£1,286	
12	Mid Argyll Music Festival*	£400	£320	£10,070	£1,000	£259	
13	Mid Argyll Youth Development Services	No	No	£3,140	£2,660	£1,570	
14	Mid Argyll Youth Forum	£480	£500	£3,620	£2,620	£400	
15	Moving On- Mid Argyll (Mo-Ma)	£0	£0	£2,120	£850	£1,050	
16	Multiple Sclerosis Centre - Mid Argyll*	£1,200	£960	£6,558	£4,650	£1,000	
17	Shopper-Aide	£0	£0	£2,810	£1,040	£1,040	
18	South Kintyre Senior Citizens	£368	£900	£4,780	£1,518	£720	
19	Tarbert Academy Music Centre	£1500	£1,665	£1,700	£1,700	£850	
20	Tarbert Mooring & Berth Holders Association*	£0	£0	£47,053	£4,835	£4,000	
21	Tarbert Open Award Group	No	No	£1,835	£1,535	£917	
22	Tarbert Youth Club	£800	No	£4,380	£4,000	£2,190	
23	The Dochas Centre	?	?	£1,283	£643	£643	
24	The Port Mor Group	£0	£0	£1,200	£600	£600	
25	Artmap Argyll	£1,900	£1,500	£25,670	£12,670	tbc	
		<b>Total Recommended</b>					<b>£30,182</b>
		<b>Balance</b>					<b>£4,818</b>

\*Events and Festivals



## 3.0 DETAIL

Ref No	Organisation	Rationale for grant allocation
3.1	Campbeltown Community Business Ltd	Electrical equipment for picture house which will improve the service for Kintyre residents.
3.2	Campbeltown Lawn Tennis Club	Improvement of base tennis court enabling more people to gain health benefits of tennis.
3.3	Cantilena Festival on Islay Ltd	Support for the Cantilena Festival enabling Island residents to gain access to classical music.
3.4	Heart of Argyll Tourism Alliance	Support the development of the Crinan Canal Water Festival which is an inclusive family event that supports community cohesion
3.5	Iomairt Chille Chomain	For the purchase of curtains and blinds for the lounge area enabling more activities to take place.
3.6	Islay & Jura Community Enterprises Ltd	Support part funding for training costs associated with the development of a rookies club for young person's life-guard club helping to make the beaches of Islay and Jura safer for summer swimmers.
3.7	Islay and Jura Dolphins Amateur Swimming Club	To assist Islay and Jura residents to travel to swimming competitions developing their skills and techniques.
3.8	Islay Pipe Band	Part-fund costs associated with attending competitions.
3.9	Islay Youth Pipers	Support for a new group of young musicians to learn new skills by travelling to competitions.
3.10	Kintyre Six Circle Group	Funding for cultural visit to Edinburgh helping build new skills and providing learning opportunities for young people
3.11	Kintyre Youth Enquiry Service	For the provision of development courses including first-aid for young people in Kintyre.
3.12	Mid Argyll Music Festival	Providing support for the delivery of the Mid Argyll Music Festival
3.13	Mid Argyll Youth Development Services	Support development and training in practical skills for young people in Mid Argyll.
3.14	Mid Argyll Youth Forum	Support the delivery of a young person focussed activity programme during the summer period
3.15	Moving On- Mid Argyll (Mo-Ma)	To support the provision of starter packs for new residents moving home.
3.16	Multiple Sclerosis Centre - Mid Argyll	Support for funding the MS Fun on the Green day building community cohesion and strengthening communities in Argyll.
3.17	Shopper-Aide	To support the development and training of volunteers who deliver services to isolated older people in Kintyre
3.18	South Kintyre Senior Citizens	For the provision of vouchers for older people to enjoy the festive period.
3.19	Tarbert Academy Music Centre	To support the expansion and tuition of young person focussed music academy - open to all young people in Mid Argyll and Kintyre

Ref No	Organisation	Rationale for grant allocation
3.20	Tarbert Mooring & Berth Holders Association	Support the expansion of the Viking festival with significant opportunities for economic and social benefits.
3.21	Tarbert Open Award Group	To support the purchase of a GPS tracker system which will help young people develop their outdoor skills.
3.22	Tarbert Youth Club	To provide training for young people in first aid and other practical skills
3.23	The Dochas Centre	Part-funding for a carers group outing on Islay, Jura and Colonsay
3.24	The P.M Group	Part-funding for social outing for local older people on Islay
3.25	Artmap Argyll	Organisation has applied to all 4 areas and remains under consideration at this moment

#### 4.0 CONCLUSION

4.1 All organisations have been contacted and grant applications assessed.

#### 5.0 IMPLICATIONS

- 5.1 Policy: None
- 5.2 Financial: As per area budget allocation.
- 5.3 Legal: None
- 5.4 HR: None
- 5.5 Equalities Consistent with the Equal Opportunities policy of Argyll and Bute Council.
- 5.6 Risk: Monitoring of the process will minimise any risk to the Council
- 5.7 Customer Service: None

#### 6.0 APPENDICES

6.1 Officer assessment reports submitted.

**Margaret Fyfe**  
**Community Development Manager**

**11 March 2014**

**For further information contact:** Duncan Clelland, Community Development Officer for Mid Argyll, Kintyre and the Islands. Tel No: 01546 604754.

**SCHOOL HOLIDAYS AND IN SERVICE DAYS: 2015/2016**

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**1. SUMMARY**

- 1.1 The Council at its meeting on 28 November 2013 agreed the framework of main holiday dates for schools in 2015/2016.
- 1.2 These dates were then circulated to schools to consider the remaining in-service days and occasional days.
- 1.3 The final patterns of in-service days and school holidays have now been identified for all schools in Mid Argyll, Kintyre and Islay and these are outlined in Appendices 1 to 4 of this paper.

**2. RECOMMENDATIONS**

- 2.1 Members are asked to endorse the final patterns of school holidays and in-service days for all schools in Mid Argyll, Kintyre and Islay as outlined in Appendices 1 to 4.
- 2.2 Members are asked to agree that the details of schools holidays and in-service days for 2015/2016 should now be circulated to schools and all relevant organisations.

**3. DETAIL**

- 3.1 The Council at its meeting on 28 November 2013 agreed the main framework of school holiday dates for Session 2015/2016.
- 3.2 This framework was circulated to all schools. Head teachers/campus principals were consulted about the five in-service days and the five occasional day's holidays which were to be incorporated into the agreed framework of holiday dates.
- 3.3 As part of the process head teachers/campus principals were asked to consult with other schools with the aim of achieving a consistent pattern of in-service days and occasional day's holidays in their area.
- 3.4 Following this consultation, responses from head teachers/campus principals were submitted to Argyll House and the final patterns of in-service days and school holidays were collated for consideration and endorsement by local committees.

- 3.5 The patterns of in-service days and school holidays for all schools in Mid Argyll, Kintyre and Islay for school session 2015/2016 are outlined in Appendices 1 to 4 which are attached to this paper.

#### 4. CONCLUSION

- 4.1 Following consultation with head teachers/campus principals about the incorporation of in-service days and occasional days holidays into the framework of main holiday dates agreed by the Council, the pattern of school holidays for 2015/2016 have now been identified.

#### 5. IMPLICATIONS

- |                      |  |
|----------------------|--|
| 5.1 Policy           | None   |
| 5.2 Financial        | None   |
| 5.3 Legal            | None   |
| 5.4 HR               | None   |
| 5.5 Equalities       | None   |
| 5.6 Risk             | None   |
| 5.7 Customer Service | Customers/Clients need to know school holiday dates in advance for planning purposes |

#### 6.0 APPENDICES

- 6.1 School Holidays (Mid Argyll) 2015/2016
- 6.2 School Holidays (North Kintyre) 2015/2016
- 6.3 School Holidays (South Kintyre) 2015/2016
- 6.4 School Holidays (Islay and Jura) 2015/2016

Cleland Sneddon  
Executive Director, Community Services  
February 2014

For further information contact: Carol Evans, Head of Education, Oban Education Office, Dalintart Drive, Oban, Argyll PA34 4EF. Tel: 01631 564908

**COMMUNITY SERVICES: EDUCATION  
SCHOOL HOLIDAYS AND IN SERVICE DAYS 2015/2016**

**MAKI (Mid Argyll)**

**Achahoish Primary  
Craignish Primary  
Inveraray Primary  
Tayvallich Primary**

**Ardrishaig Primary  
Furnace Primary  
Kilmartin Primary  
Lochgilthead Joint Campus**

**Ashfield Primary  
Glassary Primary  
Minard Primary**

TERM	BREAK	DATES OF ATTENDANCE		PUPIL DAYS	WORKING DAYS
First			17 & 18 August 2015 Teachers' In-service Day		
		Open	19 August 2015 Pupils Return		
	October	Close	9 October 2015	38	40 (40)
			21 October 2015 Teachers' In-service Day		
		Open	22 October 2015		
		Close	19 November 2015	21 (59)	22 (62)
			20 November 2015 Teachers' In-service Day		
		Open	24 November 2015		
	Christmas	Close	22 December 2015	21 (80)	22 (84)
	Second		Open	6 January 2016	
Close			18 February 2016	32 (112)	32 (116)
			24 February 2016 Teachers' In-service Day		
Open			25 February 2016		
Easter		Close	24 March 2016	21 (133)	22 (138)
		Open	29 March 2016		
Spring		Close	1 April 2016	4 (137)	4 (142)
Third		Open	18 April 2016		
		Close	29 April 2016	10 (147)	10 (152)
	May	Open	3 May 2016		
		Close	30 June 2016	43 (190)	43 (195)

**COMMUNITY SERVICES: EDUCATION  
SCHOOL HOLIDAYS AND IN SERVICE DAYS 2015/2016**

**MAKI (North Kintyre)**

**Tarbert Academy  
Clachan Primary**

**Skipness Primary**

TERM	BREAK	DATES OF ATTENDANCE		PUPIL DAYS	WORKING DAYS
First			17 August 2015 Teachers' In-service Day		
		Open	18 August 2015 Pupils Return		
	October	Close	2 October 2015	34	35 (35)
		Open	19 October 2015		
		Close	11 November 2015	18 (52)	18 (53)
			12 & 13 November 2015 Teachers' In-service Day		
		Open	16 November 2015		
	Christmas	Close	22 December 2015	27 (79)	29 (82)
Second		Open	6 January 2016		
		Close	18 February 2016	32 (111)	32 (114)
			22 February 2016 Teachers' In-service Day		
		Open	23 February 2016		
	Easter	Close	24 March 2016	23 (134)	24 (138)
		Open	29 March 2016		
	Spring	Close	1 April 2016	4 (138)	4 (142)
	Third		Open	18 April 2016	
May		Close	29 April 2016	10 (148)	10 (152)
		Open	3 May 2016		
		Close	27 May 2016	19 (167)	19 (171)
			30 May 2016 Teachers' In-service Day		
		Open	31 May 2016		
		Close	30 June 2016	23 (190)	24 (195)

**APPENDIX 6.3**

**COMMUNITY SERVICES: EDUCATION  
SCHOOL HOLIDAYS AND IN SERVICE DAYS 2015/2016**

**MAKI (South Kintyre)**

**Campbeltown Grammar  
Dalintober Primary  
Gigha Primary  
Southend Primary**

**Carradale Primary  
Drumlemble Primary  
Rhunahaorine Primary**

**Castlehill Primary  
Glenbarr Primary  
St Kieran's Primary**

<b>TERM</b>	<b>BREAK</b>	<b>DATES OF ATTENDANCE</b>		<b>PUPIL DAYS</b>	<b>WORKING DAYS</b>
First			17 & 18 August 2015 Teachers' In-service Day		
		Open	19 August 2015 Pupils Return		
	October	Close	8 October 2015	37 (37)	39 (39)
		Open	20 October 2015		
		Close	19 November 2015	23 (60)	23 (62)
			20 November 2015 Teachers' In-service Day		
		Open	24 November 2015		
	Christmas	Close	22 December 2015	21 (81)	22 (84)
Second		Open	6 January 2016		
		Close	12 February 2016	28 (109)	28 (112)
			15 & 16 February 2016 Teachers' In-service Day		
		Open	22 February 2016		
	Easter	Close	24 March 2016	24 (133)	26 (138)
		Open	29 March 2016		
	Spring	Close	1 April 2016	4 (137)	4 (142)
Third		Open	18 April 2016		
		Close	29 April 2016	10 (147)	10 (152)
	May	Open	3 May 2016		
		Close	30 June 2016	43 (190)	43 (195)

**APPENDIX 6.4**

**COMMUNITY SERVICES: EDUCATION**

## SCHOOL HOLIDAYS AND IN SERVICE DAYS 2015/2016

## MAKI (Islay &amp; Jura)

Islay High School  
Bowmore Primary  
Keills Primary

Port Charlotte Primary  
Port Ellen Primary  
Small Isles Primary

TERM	BREAK	DATES OF ATTENDANCE		PUPIL DAYS	WORKING DAYS
First			17 & 18 August 2015 Teachers' In-service Day		
		Open	19 August 2015 Pupils Return		
	October	Close	9 October 2015	38 (38)	40 (40)
		Open	20 October 2015		
		Close	19 November 2015	23 (61)	23 (63)
			20 November 2015 Teachers' In-service Day		
		Open	23 November 2015		
Christmas	Close	22 December 2015	22 (83)	23 (86)	
Second		Open	6 January 2016		
		Close	11 February 2016	27 (110)	27 (113)
			12 February 2016 Teachers' In-service Day		
		Open	22 February 2016		
	Easter	Close	24 March 2016	24 (134)	25 (138)
		Open	29 March 2016		
	Spring	Close	1 April 2016	4 (138)	4 (142)
Third		Open	18 April 2016		
	May	Close	29 April 2016	10 (148)	10 (152)
		Open	3 May 2016		
		Close	3 June 2016	24 (172)	24 (176)
			6 June 2016 Teachers' In-Service Day		
		Open	7 June 2016		
		Close	30 June 2016	18 (190)	19 (195)



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ARGYLL AND BUTE COUNCIL

MID ARGYLL, KINTYRE AND THE  
THE ISLANDS

COMMUNITY SERVICES: EDUCATION

AREA COMMITTEE

2<sup>nd</sup> APRIL 2014

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## SCHOOL HOLIDAYS AND IN SERVICE DAYS: 2014/2015

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### 1. SUMMARY

- 1.1 The Executive at its meeting on 2<sup>nd</sup> February 2012 agreed the framework of main holiday dates for schools in 2014/2015
- 1.2 These dates were then circulated to schools to consider the remaining inservice days and occasional days.
- 1.3 Islay and Jura Schools identified 5 School Holidays and 4 inservice days as requested. Identified days were transferred onto the paper submitted to Area Committee on 3<sup>rd</sup> October 2012 and subsequently approved. (Appendix 1)
- 1.4 Islay and Jura Schools then identified that the Annual Islay Show is held Thursday 14<sup>th</sup> of August 2014, the date pupils return.

### 2. RECOMMENDATIONS

- 2.1 Members are asked to endorse the new patterns of school holidays and inservice days for all schools on Islay and Jura as outlined in Appendix 2.

### 3. DETAIL

- 3.1 The Executive at its meeting on 2<sup>nd</sup> February 2012 agreed the main framework of school holiday dates for Session 2014/2015.
- 3.2 This framework was circulated to all schools. Head teachers/campus principals were consulted about the five inservice days and the five occasional day's holidays which were to be incorporated into the agreed framework of holiday dates.
- 3.4 Following this consultation, responses from head teachers

were submitted to Argyll House and the final patterns of inservice days and school holidays were collated for consideration and endorsement by local committees.

- 3.5 Islay and Jura Schools were unaware of the date of the Annual Islay Show which is a major local event attended by most residents including pupils, parents and staff. The operation of all local services is affected by the Annual Islay Show
- 3.6 This error came to light in September 2013 and Head Teachers became aware of the impact this would have on school attendance, travel and services. After consultation the Islay and Jura Schools requested that 1 identified holiday date be moved to the 14<sup>th</sup> August 2014. The preferred date is Monday 21<sup>st</sup> October 2014.
- 3.7 The new pattern of inservice days and school holidays for all schools in Islay and Jura for school session 2014/2015 are outlined in Appendices 2 attached to this paper.

#### **4. CONCLUSION**

- 4.1 Islay and Jura Holidays, session 2014/2015 were originally agreed at Area Committee on 3<sup>rd</sup> October 2012.
- 4.2 Islay and Jura Schools identified that the Annual Islay Show will be held on Thursday 14<sup>th</sup> August when pupils return to school.
- 4.3 Islay and Jura schools have now used the identified holiday date of Monday 21<sup>st</sup> October 2014 for Thursday 14<sup>th</sup> August 2014 with pupils returning to school after the summer break on 15<sup>th</sup> August 2014, allowing 190 pupil and 195 teacher days as required and Area Committee is asked to endorse this.

#### **5. IMPLICATIONS**

- 5.1 Policy None
- 5.2 Financial None
- 5.3 Legal None
- 5.4 HR None
- 5.5 Equalities None
- 5.6 Risk Interrupted bus service would impact on pupil

- 5.7 Customer Service
  - safety.
  - Level of Pupils and staff involvement in the Islay Show would impact on attendance in school.
  - Customers/Clients need to know school holiday dates in advance for planning purposes.

## **6.0 APPENDICES**

- 6.1 Approved School Holidays (Islay) 2014/2015
- 6.2 Amended School Holidays (Islay) 2014/2015

Cleland Sneddon  
Executive Director, Community Services  
February 2014

For further information contact: Maureen MacDonald, Head Teacher, Port Ellen Primary School (Tel: 01496 302141)

## APPENDIX 6.1

**COMMUNITY SERVICES: EDUCATION  
SCHOOL HOLIDAYS AND IN SERVICE DAYS 2014/2015**

**MAKI (Islay & Jura)**

**Islay High School  
Bowmore Primary  
Keills Primary**

**Port Charlotte Primary  
Port Ellen Primary  
Small Isles Primary**

<b>TERM 1</b>	
12 and 13 August 2014	In-service days
14 August 2014	Pupils return
10 October 2014	School closes
21 October 2014	School re-opens
14 November 2014	School closes
17 November 2014	In-service day
18 November 2014	School re-opens
19 December 2014	School closes

<b>TERM 2</b>	
05 January 2015	School re-opens
11 February 2015	School closes
12 February 2015	In-service day
23 February 2015	School re-opens
02 April 2015 Easter Holidays	School closes

<b>TERM 3</b>	
20 April 2015	School re-opens
01 May 2015	School closes
05 May 2015	School re-opens
29 May 2015	School closes
01 June 2015	In-service day
02 June 2015	School re-opens
26 June 2015	School closes

**COMMUNITY SERVICES: EDUCATION  
SCHOOL HOLIDAYS AND IN SERVICE DAYS 2014/2015**

**MAKI (Islay & Jura)**

**Islay High School  
Bowmore Primary  
Keills Primary**

**Port Charlotte Primary  
Port Ellen Primary  
Small Isles Primary**

<b>TERM 1</b>	
12 and 13 August 2014	In-service days
14 August 2014	Holiday – Islay Show
15 August 2014	Pupils return
10 October 2014	School closes
20 October 2014	School re-opens
14 November 2014	School closes
17 November 2014	In-service day
18 November 2014	School re-opens
19 December 2014	School closes

<b>TERM 2</b>	
05 January 2015	School re-opens
11 February 2015	School closes
12 February 2015	In-service day
23 February 2015	School re-opens
02 April 2015 Easter Holidays	School closes

<b>TERM 3</b>	
20 April 2015	School re-opens
01 May 2015	School closes
05 May 2015	School re-opens
29 May 2015	School closes
01 June 2015	In-service day
02 June 2015	School re-opens
26 June 2015	School closes

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**MID ARGYLL, KINTYRE AND THE ISLANDS  
AREA COMMITTEE  
ITEM TRACKER**

<b>Title of Item</b>	<b>Name of Service/Officer or organisation</b>	<b>Date of Meeting</b>	<b>Action required</b>	<b>Notes</b>
Roads Issues	Stewart Clark/Callum Robertson	Ongoing	Regular attendance at BD/AC with updates	<b>Future regular attendance at MAKI BD/AC meetings</b>
Roads Issues	Stewart Clark/Callum Robertson	5 March 2014 BD		<b>Report on contractual issues – April AC</b>
Road Issues	Stewart Clark/Callum Robertson	5 March 2014 BD		<b>Roads Prioritisation report to come to September MAKI BD</b>
Campbeltown Town Centre - Disruption in town centre – Main St/Cross St	James Lafferty	4 December 2013 AC	Raised by Cllr Kelly	<b>May BD</b>
CHORD	Stuart Green	5 March 2014 BD		<b>Workshop then special MAKI AC MAY 2014</b>
Defence Estates, Machrihanish / Machrihanish Airbase Development	Malcolm MacMillan (MACC Manager)	Regular updates required	Regular attendance at BD/AC with updates	<b>Further update to MAKI BD in May</b>
Ardrishaig Regeneration Masterplan (Capital Receipts)	Stuart Green	5 June 2013		<b>Further report to September BD 2014</b>
Area Scorecard	David Clements	Ongoing		Regular attendance at AC to report on scorecard: April AC – FQ3

				June AC – FQ4 August AC – FQ1 December AC – FQ2
Area Scorecard	David Clements	Nov '13	Revise Scorecard	<b>Further review and discussion at September BD</b>
Item Tracker	Theresa McLetchie	5 June 2013 AC		<b>Future MAKI ACs for noting and updating</b>
BEAR	J Smith	June AC	Invite BEAR to give presentation to Members next time meeting held in Campbeltown.	<b>BEAR and Transport Scotland to attend the MAKI April AC</b>
ACHA		4 December 2013 MAKI AC	Attendance at BD to update Members on maintenance issues – ACHA properties	<b>ACHA update presentation by CE – August AC</b>
Bolgam Street Public Conveniences	Tom Murphy	5 September 2012 BD		<b>Report to May MAKI BD meeting</b>
Tayinloan Pier Public Convenience	Tom Murphy	2 October 2013 AC	West Kintyre Community Council wish to relinquish responsibility of public convenience	<b>Report to May MAKI BD meeting</b>
Kilkerran Park	Tom Murphy	2 October 2013 AC	Streetscene Manager to undertake an options appraisal at Kilkerran Park	<b>Report to May MAKI BD meeting</b>
Kilmartin Museum		5 February 2014 AC		<b>Presentation to August AC</b>
Primary Schools – Performance and attainment	Kathryn Wilkie	5 June 2013 AC		<b>Next report June 2014 AC</b>
Secondary Schools – Performance and attainment			Scheduled attendance of Head Teachers at Area Committees to provide reports on performance	<b>Lochgilphead Joint Campus – December AC Islay H S – December AC Campbeltown GS –</b>



			and attainment.	<b>February AC Tarbert Academy – October AC</b>
New Campbeltown Grammar School	Michael Casey/Malcolm MacFadyen	7 August 2013	Detail of options and design	<b>Project Officer to schedule meeting with Ward 1 and 2 asap</b>
Economic Development Transformational Project for MAKI	Ishabel Bremner	Nov BD	Suitable project to be identified and progressed by inclusion in the MAKI EDAP	<b>Amended reports to March BD, March CPG and April AC</b>
Children’s Services Inspection Report	Brian Reid	Nov BD		<b>Report to future MAKI Business Day after publication</b>
Flooding in Campbeltown	Stewart Clark	Nov BD		<b>Report to May BD</b>
Members Satisfaction Survey	Shirley MacLeod			<b>Report to June AC 2014</b>
School Holidays 2015/16	Maggie MacLay			<b>April AC</b>
Older People’s Care at Home Service Update	Alison Hunter			<b>April ( FQ3), June (FQ4), August ( FQ1) December (FQ2) Area Committees</b>
Roads Revenue Budget	Jim Smith			<b>February ( FQ3), June (FQ4), August ( FQ1) December (FQ2) Area Committees</b>
Scottish Water	Joanna Peebles			<b>Non-Attendance at March BD to update Members on specific issues</b>
King Street, Portnahaven		Dec 13 AC		<b>June AC</b>
Quality and Standards Report	Anne Paterson			<b>Report to June 2014 CPG</b>
Self- Directed Support	Pamela MacLeod	March BD		<b>Updated report to MAKI AC December</b>

**COMPLETED ITEMS**

Inspection reports – updates on Ardfenaig and Gortonvogie	Alison Hunter	September BD 2013	Updated reports	<b>Report tabled at January BD 2014</b>
Older People Care at Home Service Update	Alison Hunter	7 August 2013	Quarterly report to Area Committee	<b>Report came to MAKI BD January 2014</b>
Red Cross Patient Transfer	Anke Brown (Service Manager)	1 May 2013 BD		<b>Detailed update to December CPG. Continuation to special MAKI AC in December. Confirmation that funding from A &amp; C to continue to end of the year.</b>

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